

---

**SMALL CRAFT HARBOURS**  
**PACIFIC REGIONAL HARBOUR AUTHORITY**  
**ADVISORY COMMITTEE (PRHAAC)**

---

**RECORD OF DISCUSSION**

Wednesday, October 30, 2013  
Boardroom D, 2<sup>nd</sup> Floor, 401 Burrard Street, Vancouver, BC

**PRHAAC Members:**

Bob Baziuk, Steveston HA  
Lutz Budde, Oona River HA  
Rick Hill, Port Edward HA  
Bill Irving, District of Ucluelet  
Ben Maberley, Whaler Bay HA  
Frank Mauro, HA of Pender Harbour  
Liz McLeod, Comox HA

**SCH Ex-Officio PRHAAC Members:**

Ken Smith, Regional Director  
Robin Richardson Regional Manager  
Client Services  
Stacey Martin, Program Officer

**Guests:**

Sylvie Bérubé, Associate Regional  
Director General, DFO  
Janet Gagne, Manager Business & Client  
Services, Fisheries Management  
Gaurav Sandha, Program Officer, SCH

---

**1. WELCOME AND REVIEW OF AGENDA**

- Ken Smith welcomed PRHAAC members to the meeting.
- The meeting Agenda was adopted.

**2. REVIEW OF RoD and ACTION ITEMS**

- PRHAAC members did not have any concerns with the RoD from the June 2013 PRHAAC meeting.
- Robin Richardson provided a verbal update on the Action Items from the June meeting, including providing confirmation that SCH Pacific staff are still working with NHQ legal regarding occupational health and safety jurisdictional authorities with respect to HA-managed harbours.

Action Item #1: SCH (Robin Richardson) to provide specific Pacific Region OSH scenarios to NHQ legal, as general advice has not been forthcoming due to regional differences.

Action Item #2: Liz McLeod or Bob Baziuk to provide OSH information received at recent Newfoundland & Labrador SCH conference to SCH Pacific staff for information and review.

### **3. DFO/SCH UPDATES**

- Associate Regional Director General, Sylive Bérubé joined the meeting to provide a Departmental update. Ms. Bérubé touched on the additional Departmental reductions that had been identified in Budget 2013 and advised that it was anticipated that impacts to the Pacific Region would be minimal. Members highlighted their concerns regarding DFO support for the commercial fishing industry and identified impacts the National On-line Licensing System (NOLS) implementation delays were having on some commercial fishers. In response, Ms. Bérubé suggested that Janet Gagne, Manager Business & Client Services, join the meeting to speak to the NOLS concerns directly.
- Ken Smith provided PRHAAC members with an SCH update, highlighting that:
  - targeted reduction of \$33M in DFO announced in Budget 2013; however, no significant impacts anticipated for SCH;
  - new Assistant Deputy Minister, Ecosystems and Fisheries Management Operations is Trevor Swerdfager, who will be attending the upcoming NHAAC meeting;
  - SCH working with Environment Canada, Species at Risk and Port Metro regarding in-river dredging disposal challenges associated with protection of killer whale habitat; and
  - currently engaging NHQ on Greg Savard's Regulatory Compliance and Enforcement report, with a focus on clarification of jurisdiction, tools, training, lease review, etc.

Action Item #3: Based on discussions, SCH to confirm the Species at Risk status of humpback whales to PRHAAC members.

- Ken Smith also took the opportunity thank the members for their participation in the advisory processes and to advise them that he would be contacting them all individually to discuss their continuing interest in both the PRHAAC and the NHAAC, in order to identify potential opportunities for new member participation and associated knowledge transfer.

Action Item #4: SCH (Ken Smith) to follow-up with current PRHAAC members individually to discuss their intentions/continuing interest as relates to both regional and national advisory processes.

### **4. UPDATE: TRANSPORT CANADA, DERELICT AND ABANDONED VESSEL STUDY**

- Robin Richardson provided a brief update regarding Transport Canada's current efforts related the derelict and abandoned vessel issue.
- Ken Smith highlighted the issue's current profile within government and confirmed that Transport Canada was fully engaged at a very senior level across relevant departments and levels of government
- SCH Program Officer Gaurav Sandha presented a Derelict Vessels Survey Summary deck to members, which provided an overview of SCH Pacific HA responses to the national Transport Canada survey.
- Discussion took place on tools available to Harbour Authorities for addressing and preventing derelict and abandoned vessels at harbours, with general agreement on the importance of information sharing with HAs.
- Members also identified an interest in learning more about the BC derelict and abandoned vessel issue more broadly (i.e. beyond SCH water lots) and Frank Mauro indicated that the

province had drafted a paper on derelict and abandoned vessels entitled *What You Can Do Today*, that he would be pleased to share with PRHAAC members.

Action Item #5: SCH (Robin Richardson) to follow-up with the HAABC regarding tools and information currently available to HAs in dealing with derelict and/or abandoned vessels at their harbours.

Action Item #6: Frank Mauro to distribute the provincial paper on derelict and abandoned vessels (*What You Can Do Today*) to PRHAAC members.

## **5. REVIEW OF NHAAC AGENDA**

- Ken reviewed the NHAAC meeting Agenda with members and requested that they advise as to which topics/updates are most important for SCH Director General, Micheline Leduc, to address during her update

Action Item #7: PRHAAC members to email SCH (Robin Richardson and Stacey Martin) indicating which topics/updates are most important by November 8, 2013 so that NHQ can be advised in advance of the NHAAC meeting.

- Discussion then focused on specific NHAAC meeting Agenda items, including the following:

### SCH Evaluation:

- Ken Smith reviewed the SCH Evaluation deck with members

### Long Term Strategy Data Collection

- Ken reviewed the draft NHAAC information related to the Long Term Strategy data collection initiative with members.
- The need for information at the harbor level, despite some data collection challenges faced by HAs managing more than one harbor, was discussed, as was the need to share data (e.g. national and or regional summaries) with HAs.
- Members highlighted the need for data to be collected consistently across the country, for the volunteer aspect to be captured and for the economics piece to be given due importance in any analysis.

### PRHAAC Update

- Ken Smith walked members through the draft PRHAAC Update deck and requested that NHAAC representatives determine who would be presenting the deck at the upcoming NHAAC meeting.
- Discussion took place regarding the PRHAAC Update deck and suggestions for some minor edits were made, including requests to strengthen the section on EFM integration and to highlight Fisheries Management/SCH Pacific linkages and SCH long term planning.

Action Item #8: PRHAAC members to provide SCH with specific questions regarding areas of interest related to Fisheries Management (e.g. aquaculture) so that they may be included as Agenda items for the spring PRHAAC meeting.

Agenda Item #9: SCH to update the PRHAAC Update and provide to members for final input prior to its presentation at the NHAAC meeting.

#### **6. LIVEBOARD REVIEW: OBJECTIVES & DISCUSSION**

- The issue of liveboards at small craft harbour sites was tabled at the meeting, with Ken Smith indicating a need to better understand the current status of liveboards at small craft harbour sites in the Pacific Region.
- Gaurav Sandha provided a brief review of liveboards in the Pacific Region and identified some potential questions for HAs designed to help better inform and further scope the issue.
- It was agreed that as a first step, SCH would canvas PRHAAC members in order to get their initial thoughts prior to engaging HAs more broadly.

Action Item #10: SCH (Program Officers) to contact PRHAAC members to run through proposed liveboard questions in order to get members' initial thoughts and to further scope the issue.

#### **7. BC HYDRO RATE INCREASES**

- As follow-up to his email to all Pacific Region HAs, Robin Richardson advised members that BC Hydro rates are increasing and reminded them that all HAs need to evaluate their cost recovery approaches for electrical costs, taking into consideration, and planning for, what will likely be continuing rate increases for the foreseeable future.
- Discussion took place on various cost recovery approaches currently being employed in the Pacific Region and potential options/tools that may provide costs savings for HAs.

Action Item #11: SCH (Robin Richardson) to follow-up internally regarding options that may provide cost savings at harbours.

Action Item #12: SCH (Robin Richardson) to follow-up with BC Hydro regarding LED lighting disposal costs.

#### **8. HAC AND HAABC UPDATES**

- Ben Mabberley advised that the HAC was in the process of transitioning to the new Not-for-Profit Act and would be submitting new bylaws to the HAC membership at the NHAAC meeting.

Action Item #13: Ben Mabberley to forward draft bylaws to HAC board members for their review prior to the NHAAC meeting.

- Ben further advised that 88% of all Harbour Authorities are now covered under the HAC insurance program nationally. He further advised that work was also being undertaken to develop board due diligence information and tools for HAs, from an insurance perspective.
- Bob Baziuk advised that the HAABC Conference was scheduled to take place at the River Rock Conference Centre in Richmond, BC in January 2014 and confirmed that zone meetings and training were going well.

**9. ADVISOR UPDATES**

- Janet Gagne, Manager Business & Client Services, joined the meeting to address members' outstanding NOLS questions. She confirmed that 8,500 passcodes have been mailed out and further advised of the following:
  - NOLS 1.0 is now in place;
  - 100 people have been trained;
  - a number of fisheries notices have gone out;
  - new entrants are not yet covered by NOLS; and
  - training on-demand is available for those interested.
- Janet also confirmed that if an individual had not received a passcode or a passcode has expired or been lost, they must call DFO at 1-877-535-7307 in order to have a new passcode issued.
- Ken Smith thanked Janet for her participation in the meeting and advised that NOLS would likely be a good topic to add to the spring PRHAAC meeting agenda.

**10. WRAP UP AND NEXT MEETING**

- Ken Smith confirmed that a post-NHAAC meeting PRHAAC teleconference call would be scheduled. He further advised that the next PRHAAC face-to-face meeting would take place in the spring, with exact date still to be confirmed.